

BERKELEY LAKE CITY COUNCIL MEETING  
August 21, 2008

ARCHITECTURAL/DESIGN COMMITTEE UPDATE

The Committee has been busy in various areas over the past month. We have met with the architect, landscape architect, furniture representatives, a low voltage communication company and one of our own resident master gardeners, Susan Hanson. The Committee wishes to thank Walter Anderson who has been serving as a substitute for Mayor Salter at a couple of our meetings when she has been unable to attend.

We are currently in the process of determining what electronic and IT ports and outlets will be needed to prepare our space for doing business. Tom Rozier and I met this morning (in person and telephonically) with a communications company with whom I've worked in the past to get some gratis (free) advice on the size and requirements for our server room, along with other valuable information. We are also in the process of working on the hardscape and landscape plans that were recently presented.

Members of the Committee have been invited to visit the Hon Office Furniture showroom in midtown to get a firsthand view of some specific items that are being considered for our new offices. We will give you an update of those visits after they happen. Having pricing from the furniture company with whom the architects are affiliated, we are currently getting pricing from a second company and have already, through the use of various alternatives, lowered our furniture pricing by two-thirds – from \$147,000 to \$50,000.

Our Committee will be spending a full day with the architects next week interviewing five (5) candidates for the Construction Manager job, all of whom are local and come very highly recommended. These companies are Rogers Construction Company, Garrard Construction Company, W.H. Bass Company, Mathias Corporation and Lusk Company. The Committee has called references of all 5 candidates and has solicited from Eric Bosman of Urban Collage his input on appropriate questions to be asked of each candidate. Once the CM is on board, we will work to value engineer our project so that we will receive a more accurate budget and timeframe for the completion of the building.

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The candidates for the CM job were given a scope of work as well as preliminary Design and Development drawings from which to determine their willingness to participate. These drawings have been posted on the website for the past few weeks and have been available at City Hall. The Committee also gave a copy of these drawings to Eric Bosman of Urban Collage and asked for his review to determine that our planning program was followed in the creation of these drawings. He noted a few exceptions to the Committee, which have been discussed and passed on to the architect and which have either been rectified or made a matter of record for future discussion at the appropriate

time in the building process. Based on Eric's comments and the Committee's review and the understanding of the architect, we at this time seek to recommend these Design and Development drawings to Council for its approval.

Now that we've accomplished the approval of the DD drawings, it is the Committee's request of Council that, after next Friday's interviews and subsequent discussion, our final selection for Construction Manager be approved by Council via e-mail subject to final ratification at the next formal Council meeting in September.

Respectfully submitted,

Barbara Carroll/Chairman