

BERKELEY LAKE CITY COUNCIL MEETING
September 18, 2008

ARCHITECTURAL DESIGN COMMITTEE REPORT

As was reported last month, in our quest to get a Construction Manager on board, we held day-long interviews with each candidate and shortlisted the (5) companies to (3). Those (3) companies were W.H. Bass Company, Lusk and Company and Mathias Corporation. The Committee spent much time in discussion and based on the following criteria has made its recommendation to Council for approval. Those criteria are:

- Comfort Level with Willingness to Value Engineer
- Communication Skills
- Construction Completion Schedule
- Costs
- Quality of Workmanship
- References
- Relevant Project Size
- Superintendent and Project Manager Capabilities and Experience

These criteria were utilized during extensive personal interviews, site visits and personal interaction with individuals interviewed and information provided by references and independent sources. As a result, the Committee recommended W.H. Bass Company for approval by Council. Coincidentally, even though cost was not the only consideration, W. H. Bass Company happens to be the lowest bidder by approximately \$240,000.

Per our request at the August Council meeting, the Committee submitted its recommendation to Council and received e-mail approval of W. H. Bass Company as our Construction Manager. I hereby ask Council to move to ratify its decision of e-mail approval officially.

Our next step is strictly a formality. Per their contract, Wakefield Beasley needs to be authorized to complete the Construction Drawings (or CDs) which is the next phase in their scope of work. For your information, CDs are a refinement of the Design Development drawings in that they include fine detail engineering and design in all areas. After the CDs are completed, the Committee, Bass and WBA will get together to value engineer them, i.e., to see what can be done to reduce costs of construction. The drawings will then be sent out to subcontractors by the CM to get bids as they work toward a total construction price. I am therefore requesting Council to give its approval to the Committee to authorize Wakefield Beasley to create these CDs.

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The landscaping plan is still in preliminary discussion and, in fact, a meeting will be held with the landscape architect next week where a list of Committee recommendations will be presented. Susan Hanson reviewed the preliminary plan and many of her suggestions and ideas have been incorporated into the Committee recommendations. The Committee will come back to Council for approval after the plan has been finalized.

Barbara Carroll
Chairman