



CM at Risk/Contract Documents Kick-off Meeting

October 2, 2008

Agenda:

1. Introductions
 - a. Assigned personnel and roles
 - b. Information flow

2. Project Documentation Status
 - a. Civil
 - b. Architectural
 - c. MEP
 - d. FP
 - e. Landscape/Hardscape

3. Project Schedule
 - a. Milestones
 - b. Permitting process
 - c. Zoning Variances
 - d. Utilities Burial

4. Cost estimation
 - a. Basement
 - b. Current Items not priced
 - c. Current items with variability
 - d. Items not known
 - e. Value Engineering opportunities
 - f. Unit Prices/OH&P
 - g. GMP

5. Construction concerns
 - a. Neighborhood environment
 - b. Noise Ordinance
 - c. Site cleanliness
 - d. Erosion Control
 - e. Proximity to Lake