**CITY OF BERKELEY LAKE**

**4040 SOUTH BERKELEY LAKE ROAD**

**BERKELEY LAKE, GEORGIA 30096**

**PLANNING & ZONING COMMISSION MEETING**

**FINAL MINUTES**

**October 9, 2018**

**7:15 PM**

Those in attendance at the meeting were as follows:

Commission Members: Neil Schaap, Vice Chair

Pekka Ignatius

 George Kaffezakis

Deputy City Administrator: Pat Chapman

Citizens Present: 2

**I. CALL TO ORDER:**

In Huntington’s absence, Schaap called the meeting to order at 7:15 PM. at 4040 South Berkeley Lake Road. All members except Huntington and Allen were present. Deputy City Administrator Pat Chapman was also present.

**II. APPROVAL OF OR CHANGES TO THE AGENDA**

Schaap asked if there were any changes to the printed agenda. There were none.

**III. MINUTES**

1. Minutes of August 14, 2018

**Kaffezakis moved to approve the minutes. Ignatius seconded. All voted in favor.**

**IV. OLD BUSINESS**

None.

**V. NEW BUSINESS**

* 1. PZV 18-05, 3926 North Berkeley Lake Road, Applicants/Owners Lee and Erin Hanson request relief from Section 78-197 (9) to increase the allowed building height in the R-100 District from 35 feet to 38.6 feet plus a minimum 3-foot crawlspace.

Erin and Lee Hanson were present to explain their request and answer questions.

**Kaffezakis moved to approve the request as submitted. Ignatius seconded the motion.**

**VII. CITIZEN COMMENTS:**

None

**VIII. DISCUSSION:**

Kaffezakis noted a council member had recently mentioned that the subject of accessory dwelling units is to be considered again at some time in the future.

**IX. ADJOURNMENT**

There being no further business, Kaffezakis moved to adjourn the meeting. Ignatius seconded. Schaap adjourned the meeting at 7:27 PM.

Respectfully submitted,

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Pat Chapman

Deputy City Administrator